

St. Thomas the Apostle School
Junior High School Guidance Rubric

Behavior	First Level	Second Level	Third Level
<p><i>Teasing</i></p> <p>Name calling, insulting, or other behavior that would hurt others' feelings or make them feel bad about themselves</p>	<p>Warning</p> <p>Student calls parent</p> <p>Apology</p>	<p>1 silent supervised lunch</p> <p>Student calls parent</p> <p>Student Improvement Plan</p> <p>Apology</p>	<p>3 silent supervised lunches</p> <p>Student calls parent</p> <p>Communication with Parents</p> <p>Student Improvement Plan</p> <p>Letter of Apology</p>
<p><i>Moderate Physical Contact</i></p> <p>Hitting, pushing, shoving, grabbing, slapping, etc.</p>	<p>1 silent supervised lunch</p> <p>Student calls parent</p> <p>Apology</p>	<p>Classes only* for 3 days</p> <p>Student calls parent</p> <p>Communication with parents</p> <p>Student Improvement Plan</p> <p>Letter of Apology</p>	<p>1 day suspension</p> <p>Student calls parent</p> <p>Student/Parent/Admin. Meeting</p> <p>Student Improvement Plan</p> <p>Letter of Apology</p>
<p><i>Intimidation</i></p> <p>Threats of emotional or physical violence, exclusion, etc.</p> <p><i>Defiance</i></p> <p>Refusal behavior directed toward supervisory staff</p>	<p>3 silent supervised lunches</p> <p>Student calls parent</p> <p>Apology</p>	<p>Classes only* for 3 days</p> <p>Student calls parent</p> <p>Communication with parents</p> <p>Student Improvement Plan</p> <p>Letter of Apology</p>	<p>1 day suspension</p> <p>Student calls parent</p> <p>Student/Parent/Admin. Meeting</p> <p>Student Improvement Plan</p> <p>Letter of Apology</p>
<p><i>More Severe Physical Contact</i></p> <p>Punching, kicking, and similar behavior that causes bodily harm</p>	<p>Classes only* for 3 days</p> <p>Student calls parent</p> <p>Communication with parents</p> <p>Student Improvement Plan</p> <p>Letter of Apology</p>	<p>3 days Suspension</p> <p>Student calls parent</p> <p>School Resource Officer (If necessary)</p> <p>Student/Parent/Admin. Meeting</p> <p>Student Improvement Plan</p> <p>Letter of Apology</p>	<p>3-5 day suspension with the possibility of Expulsion</p> <p>Student calls parent</p> <p>School Resource Officer (If necessary)</p> <p>Student/Parent/Admin. Meeting</p> <p>Student Improvement Plan</p> <p>Letter of Apology</p>
<p><i>Harassment or severe physical contact</i></p> <p>Racial, ethnic, sexual, religious or other forms of severe harassment</p>	<p>Note: Consequences may be more severe in this category than those listed here based on either the seriousness of the action or on relevant policy.</p>		

Rubric for guidance purpose: Teachers, Assistant Principal, or Principal will use discretion as necessary to meet the needs of each child

Terms Defined:

The 3D's: Behaviors that are disrespectful, dangerous, or defiant.

Violence: Any mean look, gesture, action, or word that hurts a person's body, feelings, friendship, reputation, or property.

Bullying: A form of violence that is repeated, intentional, and involves an imbalance of power between the people involved.

Bullying can take the form of a look, gesture, word or action.

"Classes only": The student participates in no informal, unstructured or non-classroom group activities such as lunch, recess, passing time in the hall, or special school assemblies.

Notes for Teachers:

In cases of sexual harassment, the rubric will defer to our existing policy.

Responsibilities of faculty, staff and all supervisors:

1. Any adult observing aggressive behavior or hearing about it from students will complete the top section of the *Intervention Report* form.
2. The principal, assistant principal, or designee will investigate (if the behavior was reported by students and not seen by staff) and identify the appropriate consequence on the rubric. The student and principal will call parent(s) at that time.
3. The supervisor of inside recess will assist the student as needed to complete the *Student Contract* form.